



Contract Writing, Planning & Management

Date	Venues	(\$)Fees	Book your seat
14 Dec -18 Dec 2025	Kuala Lumpur	3150	Register Now

Course overview

Recognize the main contractual provisions and appreciate their effects on the implementation and management of future contracts. And understand the importance of knowing the contractual terms and conditions and review the techniques for solving problems and partnering with contractors.

Course objective

- Participants will be used to carry out all data analyses.management of future contracts.
- Understand the importance of knowing the contractual terms and conditions.
- Review techniques for solving problems and partnering with contractors.
- Discuss ways of using “lessons learned” to minimize confrontations during implementation

Who should attend?

All those involved in any aspect of writing, implementing, managing or administering contracts; also those involved in any step of contract preparation and award for them to realize the importance of a well prepared contract.

Course outline

- Principles of contracts
- Administration tools
- The contracting stages
- Contractual provisions affecting implementation management of contracts in progress
- Risk allocation
- Contract administration
- Claims and change orders
- Lessons learned
- Dispute resolution

Training methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Games & Role plays